



ALBUKHARY INTERNATIONAL UNIVERSITY

### CREDIT TRANSFER APPLICATION FORM

The petition for transfer credit is submitted and approved before course(s) begin.

Total course transfer cannot be more than 40 credit hours.

Only courses with a minimum grade of C may be considered for credit transfer of up to 30% of the total programme credits.

For credit transfer of 31% to 50%, only courses with a minimum grade of B may be considered.

Student must attach the course description and syllabus together with this form.

The final decision will be notified after the Senate meeting.

#### SECTION A : APPLICANT DETAILS

Student Name : \_\_\_\_\_

IC. No. / Passport No. : \_\_\_\_\_

Student ID No. : \_\_\_\_\_

Programme Name : \_\_\_\_\_

Programme Code : \_\_\_\_\_

School : \_\_\_\_\_

Email Address : \_\_\_\_\_

Semester / Session : \_\_\_\_\_

Contact No. : \_\_\_\_\_

#### SECTION B : COURSE APPLIED FOR CREDIT TRANSFER

Name of College/University Where Course(s) Taken : \_\_\_\_\_

Level of Study at Previous College/University : \_\_\_\_\_

No	COURSE CODE APPLIED	NAME OF COURSE APPLIED	PREVIOUS COURSE CODE	PREVIOUS COURSE NAME	GRADE OBTAINED	PERCENT OF COURSE SYLLABUS SIMILARITY	HOP APPROVAL	DEAN APPROVAL
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								

#### SECTION C : STUDENT'S DECLARATION

I acknowledge that I have understood and complied with all the relevant and applicable rules and regulations. Thus, I hereby declare all information provided is complete, accurate and true.

Student's Signature:

Date: