



ALBUKHARY INTERNATIONAL UNIVERSITY

### Application for Admission to Postgraduate Studies

We want to process your application as quickly as possible. It is therefore essential that all sections of the form are completed to ensure that your application can be processed efficiently.

#### 1. Postgraduate Programmes

1.1 Please indicate the programme for which you would like to apply:

*Research*

- Doctor of Philosophy (Management and Administration)
- Doctor of Philosophy (in Education)
- Master of Business Management
- Master of Education

Research Project Title:

\_\_\_\_\_

**(Please provide 3 to 5 pages proposal)**

1.2 Do you wish to study full-time?  part-time?

1.3 If you are a staff member of Albukhary International University (AIU), please tick this box

Please provide your Staff ID number: \_\_\_\_\_

#### 2. Personal Details (Please use CAPITAL letters)

2.1 Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_

Title (Mr/Mrs/Miss/Ms/Dr/Other): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

IC / Passport Number: \_\_\_\_\_ Nationality: \_\_\_\_\_

Passport Expiry Date: \_\_\_\_\_

2.2 Are you applying through an Educational Advisor/Agent? Yes  No

If Yes, please state the Name of Agent: \_\_\_\_\_

2.3 Applicant's Address:

Permanent Address:

Correspondence Address

(if different from Permanent Address):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City/Town: \_\_\_\_\_

City/Town: \_\_\_\_\_

Postcode/Area code: \_\_\_\_\_

Postcode/Area code: \_\_\_\_\_

Country: \_\_\_\_\_

Country: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Contact Number: \_\_\_\_\_

### 3. English Language Competency

All applicants must demonstrate that their language competence is at a level which will allow them to cope with the demands of their chosen programme.

Please choose one of the options available demonstrate your language competence. You will need to submit copies of certificate(s) as proof that you have obtained the necessary qualification.

My first language is English

If not, do you have one of the following language qualifications?

Qualification	Score
IELTS (Academic)	
TOEFL	
Other English Language Tests	
Graduated from an institution which English is the medium of instruction (Name of the Institution)	

### 4. Academic and Professional Qualifications

All applicants should send copies of academic and professional qualifications obtained, translated into English where appropriate.

#### 4.1 Academic Qualifications:

Please give details of your undergraduate and/or postgraduate degrees.

University/College (including full address and country in which studying)	Degree/Qualification (including grades)	Date Degree Awarded

Is your postgraduate degree by      Research?       Coursework?       Mixed Mode?

Duration of your undergraduate course (years): \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Duration of your Master course (years): \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Mode of Study (tick as appropriate):      Full-time       Part-time

**4.2 Professional Experience:**

You can provide details of recent professional experience which you feel is relevant to your application. This may be either current employment or previous employment experience.

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**4.3 Membership of Professional Bodies (if applicable):**

Please state the name of the institution of which you are a member, your level of membership, the date you became a member, its expiry date (if applicable) and your registration number.

Name of Institution	Level of Membership	Date of Membership (including expiry date, if applicable)	Registration Number

**5. Motivations, Personal Interests and Future Achievements**

- please indicate what motivates you and what you want to achieve in the future
- why you choose to follow this programme at Albukhary International University (AIU)
- what do you expect to gain from this programme
- what makes you suitable for this programme

**6. Referees**

1st Referee: \_\_\_\_\_ 2nd Referee: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City/Town: \_\_\_\_\_ City/Town: \_\_\_\_\_

Postcode/Area code: \_\_\_\_\_ Postcode/Area code: \_\_\_\_\_

Country: \_\_\_\_\_ Country: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

**7. Where and how did you hear postgraduate programmes at Albukhary International University (AIU)?**

- |                  |                          |               |                          |
|------------------|--------------------------|---------------|--------------------------|
| Open Day         | <input type="checkbox"/> | Advertisement | <input type="checkbox"/> |
| Recruitment Fair | <input type="checkbox"/> | Social Media  | <input type="checkbox"/> |
| From an Agent    | <input type="checkbox"/> | Other         | <input type="checkbox"/> |

8. I confirm that, to the best of my knowledge, the information provided in this form is factually accurate and that no requested information, or any additional information relevant to this application, has been omitted.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Checklist** – please make sure that you include the following:

- Application form
- Research proposal of 3 to 5 pages
- Copies of relevant qualification certificates/transcripts

Completed forms and supporting documents should be emailed to: [postgraduate@aiu.edu.my](mailto:postgraduate@aiu.edu.my)  
Or sent to: Jalan Tun Abdul Razak, 05200, Alor Setar, Kedah Darul Aman, Malaysia.

Please call us for further enquiries:

Tel: +60 (4) 774 7300

Further information about the University is available at <https://aiu.edu.my/>